

Word Generation Coach Job Description



A SERP team that includes members of Harvard University and Wheelock College is conducting a five-year Reading for Understanding study supported by the Institute of Education Sciences. The grant is titled Catalyzing Comprehension through Debate and Discussion (CCDD) and targets improving reading comprehension among students in the middle grades. The project involves partnerships with multiple school districts, and the implementation and evaluation of several programs. The position of Word Generation Coach involves supporting the implementation of the Word Generation and Word Generation-Enhanced Intervention in 4th through 8th grade classrooms in the Boston Public Schools from the summer of 2011 through the spring of 2014.

Implementation support will include:

- Weekly observations of instruction in several WG and WG-E classrooms with regular feedback to teachers;
- Coaching visits to classrooms may include team teaching and modeling;
- Designing, scheduling, and running regular teacher PD on such topics as
 - accountable talk
 - academic language use/methods of instruction
 - debate and discussion
- Assist in design and facilitation of a summer institute for participating teachers;
- Use data from the various assessments we administer to inform PD;
- Schedule and hold informal teacher meeting groups by grade level and/or subject in an effort to develop a learning community;
- Regular participation in meetings with school and district leaders and SERP staff;
- Conduct formal classroom observations as part of study evaluation;
- Assist in administration of fall and spring assessments;
- Work collaboratively with a diverse team that includes teachers, school administrators, the SERP team and researchers involved in the project

The ideal candidate will have:

- a masters degree in education
- at least 3 years teaching experience, preferably in middle school or upper elementary
- experience coaching/mentoring teachers
- ability to work collaboratively with many people
- ability to work independently
- curriculum and instruction knowledge
- strong writing and verbal skills
- strong organizational skills and ability to multi-task
- ability to work collaboratively
- background in science or social studies desirable
- experience and knowledge of the Boston Public Schools or other urban school district desirable

This is a full-time, full-year position. The salary is commensurate with experience and we offer a full benefits package. Please send your resume and cover letter to Jennifer Winsor, CCDD Assistant Project Director, at jwinsor@serpinstitute.org